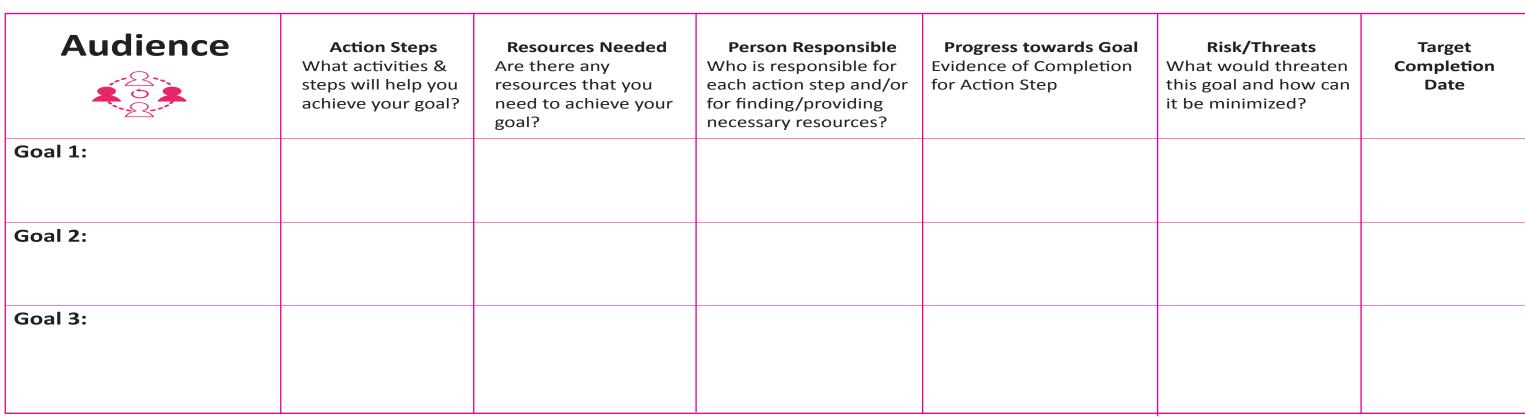
E-Learning Program Planning Tool

Content

Content	Action Steps What activities & steps will help you achieve your goal?	Resources Needed Are there any resources that you need to achieve your goal?	Person Responsible Who is responsible for each action step and/or for finding/providing necessary resources?	Progress Towards Goal Evidence of Completion for Action Step	Risk/Threats What would threaten this goal and how can it be minimized?	Target Completion Date
Goal 1:						
Goal 2:						
Goal 3:						

Platform

Credit



Audience

E-Learning Program Planning Tool

Platform	Action Steps What activities & steps will help you achieve your goal?	Resources Needed Are there any resources that you need to achieve your goal?	Person Responsible Who is responsible for each action step and/or for finding/providing necessary resources?	Progress Towards Goal Evidence of Completion for Action Step	Risk/Threats What would threaten this goal and how can it be minimized?	Target Completion Date
Goal 1:						
Goal 2:						
Goal 3:						



Credit	Action Steps What activities & steps will help you achieve your goal?	Resources Needed Are there any resources that you need to achieve your goal?	Person Responsible Who is responsible for each action step and/or for finding/providing necessary resources?	Progress Towards Goal Evidence of Completion for Action Step	Risk/Threats What would threaten this goal and how can it be minimized?	Target Completion Date
Goal 1:						
Goal 2:						
Goal 3:						

E-Learning Program Planning Tool

Implementation	Action Steps What activities & steps will help you achieve your goal?	Resources Needed Are there any resources that you need to achieve your goal?	Person Responsible Who is responsible for each action step and/or for finding/providing necessary resources?	Progress Towards Goal Evidence of Completion for Action Step	Risk/Threats What would threaten this goal and how can it be minimized?	Target Completion Date
Goal 1:						
Goal 2:						
Goal 3:						



Other	Action Steps What activities & steps will help you achieve your goal?	Resources Needed Are there any resources that you need to achieve your goal?	Person Responsible Who is responsible for each action step and/or for finding/providing necessary resources?	Progress Towards Goal Evidence of Completion for Action Step	Risk/Threats What would threaten this goal and how can it be minimized?	Target Completion Date
Goal 1:						
Goal 2:						
Goal 3:						