



Selected Items: Job Crafting Domain Self-Assessment Checklist

The following checklist is designed to assess areas from the Job Crafting domain at individual sites. This checklist can be used by an administrator, coach, and/or teaching staff.

Work Condition	Needs Improvement	Adequate	Good
Teaching staff in classrooms consider themselves a team working together to meet the needs of children in their care.			
The opinions of everyone on a teaching team are considered fairly and equally			
All teaching staff in a classroom are responsible for their share of the work			
There is a clear procedure in place to inform teaching staff of program or policy changes in a timely manner			
Administrators and program leaders ensure that input is taken seriously and equally from all staff members			
<i>Teaching staff have the opportunity to give input on:</i>			
<ul style="list-style-type: none"> • The children and staff assigned to their classroom 			
<ul style="list-style-type: none"> • Agendas for staff meetings 			
<ul style="list-style-type: none"> • Program policies that affect everybody 			
<ul style="list-style-type: none"> • How funds or resources are used 			